



**To: Prospective Supplier**

**From: Kip Smalligan, Sr. Strategic Sourcing Specialist, Procurement Services  
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**Date: October 28, 2015**

**Subject: Request For Proposal #216-19  
Housing 2016 Residence Hall Lounge Furniture**

**ADDENDUM # 1**

1. Suppliers can visit the site. They must check in at the construction trailer first. If visiting, let me know in advance and I will e-mail you a visitor parking permit to park in a GVSU visitor lot.
2. When using the elevators, the door to the northwest stairwell is closest. It will be available for delivery of the furniture.
3. Dimensions of the two northwest elevators:  
Both Elevators: Door clear opening: 3'-6"  
Elevator #1: Inside car – clear opening: 6'-5 9/16" wide x 5'-5 9/16" deep  
Elevator #2: Inside car – clear opening: 6'-5 9/16" wide x 5'-6 1/8" deep
4. Specification Change: Fabrics will not be required to have a 10 year warranty.
5. Specification Change: For the furniture with steel springs specified, alternative methods of support are OK to propose as long as they meet warranty/performance.
6. Clarification: In your proposal, please state freight and installation costs separate from the furniture costs.